

# Washington State Small Business Liaison Team

Making Washington State the best place to do business.



Agency	Contact	Services
Commission of Hispanic Affairs 	Nancy Rocha Aguilar Email: <a href="mailto:nancy.rochaaguilar@cha.wa.gov">nancy.rochaaguilar@cha.wa.gov</a> Phone: 360-725-5661	<ul style="list-style-type: none"> <li>• Issues concerning the rights &amp; needs of Washington State's Hispanic Community</li> <li>• Development of relevant policies, plans &amp; programs that affect the Hispanic community</li> </ul>
Commission on African American Affairs 	Ed Prince Email: <a href="mailto:ed.prince@caa.wa.gov">ed.prince@caa.wa.gov</a> Phone: 360-725-5663	<ul style="list-style-type: none"> <li>• Development of relevant policies, plans &amp; programs that affect the African American community</li> <li>• Identify and define issues concerning Washington State's African American Community</li> </ul>
Commission on Asian Pacific American Affairs 	Toshiko Hasegawa & Sam Le Email/Phone: <a href="mailto:toshiko.hasegawa@capaa.wa.gov">toshiko.hasegawa@capaa.wa.gov</a> 360-725-5666  <a href="mailto:sam.le@capaa.wa.gov">sam.le@capaa.wa.gov</a> 360-725-5667	<ul style="list-style-type: none"> <li>• Access to participation in the fields of government, business, &amp; education for Asian Pacific Americans</li> <li>• Recommends desirable changes in program &amp; law on the rights &amp; needs of Asian Americans &amp; Pacific Islanders</li> </ul>
Department of Agriculture 	Laura Raymond Email: <a href="mailto:lraymond@agr.wa.gov">lraymond@agr.wa.gov</a> Phone: (206) 256-6157	<ul style="list-style-type: none"> <li>• Advises farm and food businesses in regulations</li> <li>• Advises businesses on Direct, Domestic, and International marketing</li> <li>• Refers business owners to specific WSDA and USDA programs</li> <li>• Recruits and retains food and agriculture businesses</li> </ul>
Department of Commerce 	Linda Alongi Email: <a href="mailto:linda.alongi@commerce.wa.gov">linda.alongi@commerce.wa.gov</a> Phone: 360-725-4031	<ul style="list-style-type: none"> <li>• Technical assistance to help companies export into foreign markets</li> <li>• Provide referral for support and technical assistance to small businesses, including financial resources and tax incentives</li> </ul>
Department of Ecology 	Sharlett Mena Email: <a href="mailto:sharlett.mena@ecy.wa.gov">sharlett.mena@ecy.wa.gov</a> Phone: (360) 407-7012	<ul style="list-style-type: none"> <li>• Information, guidance &amp; assistance on environmental requirements</li> <li>• Environmental permitting (air, water, waste) and water rights</li> <li>• Help with reducing pollution, managing wastes and handling chemicals</li> </ul>

Agency	Contact	Services
Department of Fish and Wildlife 	Peter Vernie Email: <a href="mailto:peter.vernie@dfw.wa.gov">peter.vernie@dfw.wa.gov</a> Phone: 360-902-2302	<ul style="list-style-type: none"> <li>• Fish and wildlife regulations, enforcement, licensing, permitting (including Hydraulic Project Approvals)</li> <li>• Contact for public education and outreach</li> <li>• Information, guidance, and training on fish and wildlife conservation issues</li> </ul>
Department of Health 	Jovi Swanson Email: <a href="mailto:jovi.swanson@doh.wa.gov">jovi.swanson@doh.wa.gov</a> Phone: 360-236-4028	<ul style="list-style-type: none"> <li>• Point of contact for small businesses</li> <li>• Researches &amp; answers questions about the department's regulations</li> <li>• Leads agency Small Business Assistance Team</li> </ul>
Department of Licensing 	Lorin Doyle Email: <a href="mailto:Ldoyle@dol.wa.gov">Ldoyle@dol.wa.gov</a> Phone: (360) 664-1446	<ul style="list-style-type: none"> <li>• Professional business licensing such as Cosmetology, Engineering, Security Guards, Real Estate, other professional license</li> </ul>
Department of Natural Resources 	Tami Miketa Email: <a href="mailto:tamara.miketa@dnr.wa.gov">tamara.miketa@dnr.wa.gov</a> Phone: 360-902-1415	<ul style="list-style-type: none"> <li>• Forest practices and surface mining regulation</li> <li>• Bidding on timber harvest and forest work contracts</li> <li>• Timber and geoduck auctions and leasing of state lands</li> </ul>
Department of Revenue 	Janet Shimabukuro Email: <a href="mailto:janets@dor.wa.gov">janets@dor.wa.gov</a> (800) 647-7706 or (360) 705-6602	<ul style="list-style-type: none"> <li>• Business tax registration</li> <li>• Business &amp; Occupation Tax</li> <li>• Sales Tax</li> <li>• State Public Utility Taxes</li> <li>• Tax incentives/credits</li> <li>• Other excise taxes Referrals to tax specialists as needed</li> </ul>
Department of Revenue - Business Licensing Service 	Kim Johnson Email: <a href="mailto:kimberlyj@dor.wa.gov">kimberlyj@dor.wa.gov</a> Phone: (800) 451-7985 or (360) 705-6615	<ul style="list-style-type: none"> <li>• Online and paper filing of Business License Applications</li> <li>• City and State agency partnerships for one-stop business licensing</li> </ul>
Department of Social & Health Services Office of Diversity & Inclusion 	Carolyn Cole Email: <a href="mailto:carolyn.cole@dshs.wa.gov">carolyn.cole@dshs.wa.gov</a> Phone: (360) 902-7807 or (800) 833-6388	<ul style="list-style-type: none"> <li>• Diverse Supplier Access &amp; Inclusion</li> </ul>

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Department of Social & Health Services Division of Child Support 	Mitchell Dillard Email: <a href="mailto:mdillar@dshs.wa.gov">mdillar@dshs.wa.gov</a> Phone: (360) 664-5043	<ul style="list-style-type: none"> <li>• New Hire Reporting assistance</li> <li>• Conducts training on child support laws</li> <li>• Assists employers with electronic payment &amp; reporting options</li> </ul>
Department of Transportation 	Edwina Martin-Arnold Email: <a href="mailto:martine@wsdot.wa.gov">martine@wsdot.wa.gov</a> Phone: 360-705-7089	<ul style="list-style-type: none"> <li>• Business Development</li> </ul>
Department of Veterans' Affairs 	Jennifer Montgomery Email: <a href="mailto:jenniferm@dva.wa.gov">jenniferm@dva.wa.gov</a> Phone (360) 725-2169	<ul style="list-style-type: none"> <li>• WA ST Veteran/Servicemember Owned Business Directory</li> <li>• WA ST Veteran Linked Deposit Program (Improves access to capital for certified Veteran &amp; Servicemember owned firms)</li> </ul>
Department of Labor and Industries 	Celia Nightingale & Andrew Bryan Email: <a href="mailto:smallbusiness@lni.wa.gov">smallbusiness@lni.wa.gov</a> Phone: (800) 987-0145 or (360)902-4865  Email: <a href="mailto:smallbusiness@lni.wa.gov">smallbusiness@lni.wa.gov</a> Phone: (800) 987-0145 or (360) 902-4730	<ul style="list-style-type: none"> <li>• Workers' compensation claims and employer accounts</li> <li>• Wage and hours rules</li> <li>• Construction contractor registration</li> <li>• Workplace safety and health</li> </ul>
Emergency Management Division 	TDB Email: @mil.wa.gov Phone:	<ul style="list-style-type: none"> <li>• Business continuity tools/templates</li> <li>• Assisting in accessing &amp; minimizing natural and technological disaster risks Information, guidance, training on emergency management industry issues</li> </ul>
Employment Security Department 	Rafael Colón Email: <a href="mailto:smallbusiness@esd.wa.gov">smallbusiness@esd.wa.gov</a> Phone: 360-902-9540	<ul style="list-style-type: none"> <li>• Unemployment insurance</li> <li>• Paid Family and Medical Leave</li> <li>• Labor Market Information</li> <li>• WorkSource and Business Friendly Programs</li> </ul>
Governor's Office for Regulatory Innovation and Assistance 	Rachael Lindstedt & Sonja Gissberg Email: <a href="mailto:help@oria.wa.gov">help@oria.wa.gov</a> Phone: (800) 917-0043	<ul style="list-style-type: none"> <li>• Answer questions about local, state and federal environmental and business licensing regulations.</li> <li>• When necessary, we connect customers directly to agency experts.</li> </ul>
Agency	Contact	Services
Liquor and Cannabis Board	Kim Sauer & Beth Lehman Email: <a href="mailto:kim.sauer@lcb.wa.gov">kim.sauer@lcb.wa.gov</a> Phone: (360) 664-1728	<ul style="list-style-type: none"> <li>• Applying for liquor licenses</li> <li>• Enforcement and education activities and resources</li> </ul>



Email: [beth.lehman@lcb.wa.gov](mailto:beth.lehman@lcb.wa.gov)  
Phone: (360) 664-1792

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Office of Minority &  
Women Business  
Enterprises

TBD  
Email: [@omwbe.wa.gov](mailto:@omwbe.wa.gov)  
Phone:

- Certification, Business Development, Linked Deposit Loan Program and Supplier Diversity



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Office of the Insurance  
Commissioner

Jeff Baughman  
Email: [jeffb@oic.wa.gov](mailto:jeffb@oic.wa.gov)  
Phone: 360-725-7156

- Insurance company market admittance
- Insurance producer licensing
- Insurance consumer assistance



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Secretary of State Division  
of Corporations & Charities

Patrick Reed  
Email: [patrick.reed@sos.wa.gov](mailto:patrick.reed@sos.wa.gov)  
Phone: (360) 725-0377 or  
(360) 725-0358

- Corporations, Limited Liability Companies (LLC) & Limited Partnerships (LP)
- Trademarks Apostilles (for documents used in foreign countries)



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Washington State Lottery

Lance Anderson  
Email: [landerson2@walottery.com](mailto:landerson2@walottery.com)  
Phone: (360) 485-5809

- Applications for Lottery licenses Assistance/education with retailer accessibility concerns
- Assistance with Lottery sales, marketing and accounting
- Enforcement of Lottery requirements/loss prevention assistance



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Workforce Training and  
Education Coordinating  
Board

Mike Brennan  
Email: [mike.brennan@wtb.wa.gov](mailto:mike.brennan@wtb.wa.gov)  
Phone: 360-709-4616

- Contact for business and industry, state-wide, for workforce issues
- Liaison to the state & regional economic development system
- Workforce contact for state business and industry associations

